

COUNCIL AGENDA

Membership: Councillor Raines (Mayor)

Councillors Patrick, Bowdell, Bowerman, Crellin, Denton, Diamond, Fairhurst, Guest, Keast, Kennett, Linger, Lloyd, Milne, Moutray, Munday, Patel, Payter, Rennie, Redsull, Richardson, Robinson, Scannell, Sceal, Mrs Shimbart, Stone, Tindall, Turner, Wade (Deputy Mayor) and Weeks

Meeting: Council

Date: Wednesday 21 June 2023

Time: 5.30 pm

Venue: Hurstwood Room, Public Service Plaza, Civic Centre Road, Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

Steve Jorden
Chief Executive

13 June 2023

Contact Officer: Jenni Harding 02392 446234
Email: jenni.harding@havant.gov.uk

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PART 1 (Items open for public attendance)

1 Apologies for Absence

To receive any apologies for absence.

2 Declarations of Interests

To receive any declarations of interests from Members.

3 Confirmation of Previous Minutes

To confirm the minutes of the last meeting of the Council held on 17

1 - 4

May 2023 as a true record.

4 New Councillors Introductions

The Mayor to give the recently elected Councillors an opportunity to introduce themselves.

5 Mayor's Report

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For Council to receive and have opportunity to ask questions on the Mayor's report.

6 Public Speaking under Standing Orders 27.5 & 28

To deal with any public questions or address submitted in accordance with the requirements of Standing Orders 27.5 or 28, which is to deal with public questions or address notified no later than 12 noon three working days before the meeting.

7 Cabinet/Board/Committee Recommendations

To consider any recommendations from the Cabinet and any of the Boards or Committees.

8 Leader's Report

9 - 12

For Council to receive and have opportunity to ask questions on the Leader's report.

9 Cabinet Lead Reports

13 - 42

For Council to receive and have opportunity to ask questions on the Cabinet Lead's reports.

10 Questions Under Standing Order 27.4.1

To receive questions from Councillors in accordance with the requirements of Standing Order 27.4.1.

11 Urgent Questions Under Standing Order 27.4.2

To receive urgent questions from Councillors submitted in accordance with the requirements of Standing Order 27.4.2.

12 Notice of Motions under Standing Order 14.1

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To deal with any motions from Councillors received by 12 noon, at least six clear working days before the meeting in accordance with standing order 14.1.

1. Motion submitted by Councillor Fairhurst / Councillor Payter
2. Motion submitted by Councillor Munday / Councillor Paul Gray

13 Appointments

To Follow

Members are requested to approve:

- a) the appointment of Councillors to those Committees and Boards as set out in the Committee Appointments for 2023/2024
- b) that all appointments, shall remain in place until the next Annual meeting of the Council

14 Acceptance of Minutes

47 - 48

The Council to receive the minutes of Committees held since the last meeting of Council:

1. [Cabinet on Wednesday, 15th March, 2023](#)
2. [Planning Committee on Thursday, 16th March, 2023](#)
3. [Overview and Scrutiny Committee on Monday, 20th March, 2023](#)
4. [Cabinet on Wednesday, 22nd March, 2023](#)
5. [Planning Committee on Thursday, 6th April, 2023](#)
6. [Shareholder Sub Committee on Wednesday, 24th May, 2023](#)
7. [Planning Policy Committee on Tuesday, 30th May, 2023](#)

PART 2 (Confidential items - closed to the public)

There are none.

GENERAL INFORMATION

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Internet

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Public Attendance and Participation

Members of the public are welcome to attend the Public Service Plaza and observe the meetings. We also endeavour to broadcast the meeting and make the recording available on the Council website for up to 6 months.

In accordance with Standing Order 28, an address made by a member of the public may only be presented if a summary of the text has been received by the Democratic Services Manager no later than 12 noon three working days before the meeting. The speech shall reflect the summary provided.

The Monitoring Officer may rule out of order any address that:

- a is vexatious, derogatory, defamatory, frivolous or offensive;
- b concerns a Council employment or staffing matter or sensitive personal information about a Councillor;
- c is unrelated to functions of the Committee; or
- d has been previously considered in the last 6 months.

In accordance with Standing Order 27.5, Questions from members of the public will only be permitted where they have been received by the Democratic Services Manager no later than 12 noon three working days before the meeting.

An answer to a question submitted by a member of the public may take the form of:

- 1 a direct oral answer;
- 2 where the desired information is contained in a publication of the Council or other published work, a reference to that publication; or
- 3 where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

Disabled Access

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Emergency Procedure

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PLEASE EVACUATE THE BUILDING IMMEDIATELY.

DO NOT RE-ENTER THE BUILDING UNTIL AUTHORISED TO DO SO

No Smoking Policy

The Public Service Plaza operates a strict No Smoking policy in all of its offices, corridors, meeting rooms and toilets.

Parking

Pay and display car parking is available in the Leisure Centre car park opposite the Plaza.



Havant

BOROUGH COUNCIL

PROTOCOL AT COUNCIL MEETING – AT A GLANCE

Sit or Stand?

Stand to address the Council/Mayor at all times

Rules of Debate

- always address each other as “Councillor ...”
- a motion or amendment has to be proposed and seconded
- once an amendment has been proposed and seconded, it becomes the subject of the debate until it is either accepted or rejected by a vote
- a seconder can choose to make their speech at a later time
- only one Councillor to stand at any one time
- speeches will not exceed 5 minutes (the Council can resolve to allow additional time, which will not exceed a further 3 minutes)
- a Councillor proposing the adoption of a Committee/Board minute has sufficient time to propose and unlimited time to reply to debate
- a Councillor can only speak again on an amendment, to move a further amendment, on a point of order or personal explanation.

Questions and Motions

- Motions must be submitted in writing (or by email) to the Democratic Services Manager 6 working days prior to the Council meeting
- Councillors may ask questions, without notice, of the Leader and Cabinet Leads in respect of the Cabinet Lead reports submitted to Council
- Councillors may ask questions of the Leader, Cabinet Leads and Committee Chairmen, on any matter affect the Borough or its residents, providing that:
 - 48 hours written notice is given; or
 - 2 hours written notice in relation to urgent matters

Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Mayor
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A recorded vote will always be taken in respect of approval of the Annual Budget
- Councillors may not vote unless they are in the meeting for the full debate on any particular item
- A Councillor may request that his/her vote be recorded in the minutes

HAVANT BOROUGH COUNCIL

At a meeting of the Annual Council / Mayor Making held on 17 May 2023

Present

Councillor (Chairman)

Councillors Bowdell, Bowerman, Brent, Briggs, Coates, Crellin, Denton, Fairhurst, Diamond, Keast, Kennett, Linger, Lloyd, Patel, Patrick, Payter, Raines, Rennie, Redsull, Richardson, Robinson, Sceal, Mrs Shimbart, Stone, Tindall, Turner, Wade, Weeks, Gray, Gray and Rason

1 To Elect a Member of the Council to be Mayor of the Borough

Proposed by Councillor Crellin and seconded by Councillor Bowdell, it was

RESOLVED that Councillor Rosy Raines be elected Mayor of the Borough of Havant for 2023/2024.

The Council adjourned at 11:11 and reconvened at 11.34

During the adjournment the Council and invited guests were entertained by the Choir from St Thomas More's Catholic Primary School and members of the Havant Orchestra.

Councillor Rosy Raines made her declaration of Acceptance of Office of Mayor of Havant.

The Mayor, Councillor Rosy Raines in the Chair.

The Mayor announced that her Consort for 2023/2024 would be Graham Raines, her Chaplain would be Sue Moss and the Cadet's for 2023/24 would be:

- Cadet Jack Godding – St John Cadet (Havant)
- Cadet Imogen Barber - St John Cadet (Havant)
- Corporal Finney Coomber – 2327 Havant Squadron Royal Air Force Air Cadets
- Cadet Charlie Dowdell – 4 (Leigh Park) Platoon Army Cadet Force

The Mayor further announced her Charity Appeal Fund for the forthcoming year would support the Royal National Lifeboat Institution (RNLI).

2 Vote of Thanks to Last Year's Mayor and Reply

Proposed by Councillor Bowerman and seconded by Councillor Keast, it was

RESOLVED that a vote of thanks be recorded to the past Mayor, Councillor Diana Patrick, for her service to the Council during her term of office.

The Retiring Mayor, Councillor Diana Patrick, took the opportunity to thank all those who had supported her. She relayed some highlights of her term of office mentioning in particular the Heart of Hayling Boxing Academy.

3 Appointment of Deputy Mayor

Proposed by Councillor Rosy Raines and seconded by Councillor Yvonne Weeks, it was

RESOLVED that Councillor Peter Wade be elected as Deputy Mayor for 2023/2024.

Councillor Wade made his declaration of Acceptance of Office of Deputy Mayor of Havant and announced that Janet Wade to be his Deputy Mayoress for the forthcoming year 2023/2024.

4 Discharges and Appointments of Trustees

Proposed by Councillor Sceal, seconded by Councillor Wade, it was

RESOLVED that Councillor Rosy Raines be appointed Trustee of the Mayor of the Borough of Havant Appeal Fund Charitable Trust and that Councillor Diana Patrick be appointed further trustee of the Mayor of the Borough of Havant Appeal Fund Charitable Trust.

5 Election of the Leader of the Council

Proposed by Councillor Lulu Bowerman and seconded by Councillor David Keast it was

RESOLVED that Councillor Alex Rennie be appointed as Leader of the Council for the year 2023/2024 in line with Articles in the Councils' Constitution.

6 Committee Appointments

Proposed by Councillor Richard Stone and seconded by Councillor Brenda Linger, it was

RESOLVED that Council:

- a. Note the political balance of the Council, as set out in Appendix A;
- b. Note the appointments made to the Cabinet by the Leader of the Council as set out in Part A of Appendix B
- c. Receive notification from the Leader of the Council that unless and until the Leader of the Council otherwise directs, the Cabinet, being the body which will undertake the relevant functions and powers set out in Part 3 of the Constitution of Havant Borough Council, will undertake all those functions and powers by acting together, save

Annual Council / Mayor Making (17.5.23)

that, where Cabinet functions have been delegated to individual members of the Cabinet in accordance with the Scheme of Delegations to Cabinet Leads set out in Part 3B of the Constitution and/or to officers in accordance with the Scheme of Delegations to Officers set out in Part 3G of the Constitution, those delegations will continue to have effect.

- d. Review the representation of the different political groups on each of the Committees and Boards set out in Appendix B and determines:
 - I. the allocation of seats on each of those bodies to each of the political groups into which the Council is divided and
 - II. the membership of those bodies in accordance with the wishes of those groups; and
- e. Approve:
 - I. the appointment and functions of the various Committees and Boards
 - II. the appointment of Councillors to those Committees and Boards
 - III. the appointment of Chairs and Vice-Chairs (as appropriate) to those Committees and Boards as set out in Parts B and C of Appendix B;
 - IV. that all appointments set out in Appendix B, shall remain in place until the next Annual meeting of the Council

7 Apologies for Absence

Apologies were received from Councillors David Guest, Tom Moutray, Sarah Milne and Phil Munday.

8 Declarations of Interests

There were no declarations of interest from any of the members present.

9 Minutes

Proposed by Councillor Neil Bowdell, seconded by Councillor Richard Kennett, it was

Resolved that the minutes of the meeting of the Council held on 22 March 2023 be taken as read and signed as a true record.

The meeting commenced at 11.00 am and concluded at 12.41 pm

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Mayoral report for Full Council 21st June 2023

The Mayor's Facebook page currently has 716 likes and is followed by 873 people.

Saturday 20th May - Hayling Island Ukulele Festival

Three days after Mayor Making, we were heading to the Royal British Legion on Hayling Island to the first Ukulele Festival to raise much needed funds for the British Guide dogs for the blind association.

We were both met by Beryl Standen who was one of the volunteers and a very enthusiastic puppy that adored Graham and wouldn't leave him alone.

We visited the stand and spoke to more of the volunteers and met more gorgeous puppies and a few older dogs, they were all so well behaved.



The Ukuleles were playing on the stage and it was great to see so many people young and old, joining together and having so much fun.

Dinner to commemorate the Coronation of The King and the Queen Consort

In the evening we had a dinner to celebrate the King's Coronation at the RBL Ex-serviceman's club in Havant.

We were met by Commander Geoff Luker MBE and welcomed to the serviceman's club. We also saw a few familiar faces and spoke to Reverend David Williams and his wife, also Bruce Vaile who is friends with Graham.



We were all called for dinner and shown to our tables, as guest of honour, an honour indeed, it was so lovely to get dressed up in dinner jackets and posh frocks. The meal was lovely and there were numerous speeches, all read with humour and passion. The £5:00 fine were also interesting, so for a change, I sat quietly and listened hoping to get fined too.

I finished off with a short speech and thanked them for their hospitality, wishing them good health and happiness. We finished late, it had been a long day but was such fun, we both agreed that it had been a marvellous day!

Sunday 21st May - Italy Star Association 1943-1945 – Act of Remembrance and Recommitment Service

We were invited to the Italy Star Association 1943-1945 Reunion act of Remembrance.

It was a lovely sunny day for the group to be able to visit Hayling Island at Lakeside Holiday village.

We were met by Maureen Hanlan who is the National Treasurer, who showed us to an open area bordered by beautiful trees, where people were beginning to gather and the bagpiper was practicing for the event. We were introduced to the President Mr John Dennett BEM who is 99, although frail and with a walking frame to assist him, he performed his speech impeccably. He also has an amazing sense of humour too!



After the moving service we were both invited back for coffee at the café at Lakeside and had a chance to speak to many members of the group who had come from all over the country.

30th May – Havant Borough Talking News AGM

Today, we attended the Havant Borough Talking News AGM. Peter Loveridge, the Chairman of Havant Talking News, greeted us in the reception area of The Spring Arts Centre in Havant and took us upstairs to the Harrison Room. It was a very short meeting; they did express their concerns at a lack of volunteers and have never had so few in their 28 years as a charity.

After I was asked to give them an insight into what we had both been up to since Mayor Making, we did empathise with the lack of volunteers countrywide, which has become worse since Covid. Graham then explained the RNLI and its work on both Hayling and nationally. We finished off with a cup of tea and cake and spoke to several members before we left.

Apologies for the brief report, I have only had a few engagements since becoming Mayor!

Mayor of Havant Cllr Rosy Raines

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Leader of the Council – Councillor Alex Rennie

- Policy development
- Lead for inter authority relations, engagement with Government, engagement with community and key stakeholders
- Council performance against corporate strategy
- Regeneration, including the Hayling Island Seafront Strategy
- Communications
- Armed Forces Covenant
- Economic Development and Levelling up Priorities

Havant Town Centre

Havant is one of the town centres that has been selected to receive fully funded support from the High Streets Task Force (HSTF). In the first instance this involves a diagnostic site visit and stakeholder workshop which would then be followed by tailored advice and support to meet particular local needs. This initial stage took place on the 16th of March with the HSTF expert Dr Jo Morrison. The 3-hour workshop facilitated by the HSTF was attended by a broad range of stakeholders, as well as councillors and senior officers. The resulting report was received in late April and identified the lack of an organisation or group to take responsibility for the town centre as the main barrier to transformation in Havant. Recommendations focused on addressing this key issue with an offer of further mentoring support to assist. Officers are currently liaising with the HSTF to put this mentoring in place and take the work forwards.

Bulbeck Road

Hughes and Salvidge are the contractor for the demolition works and a contract has been let with work due to commence in Winter 2023/24 pending planning approval, the demolition will take up to 24 weeks. At present environmental site investigations have started and to be completed in 8 to 10 weeks. Once these investigatory searches have been completed, a preapplication will be submitted to the planning department for the demolition. There will be an extensive programme of engagement with those in the vicinity of the site who will be impacted by the works to provide information and address any issues of concern, and this will feed into the pre-application. We are awaiting a second report back from Vail Williams on the investment appraisal for what could be built in that location once the existing structure is demolished.

Havant Plaza Area

The Council is working closely with LCR and at present regarding the Plaza site and the area around Market Parade and reviewing a programme plan, which is separated into workstreams. The Next meeting with them is on 12th June 23.

Waterlooville

Waterlooville continues to be an important priority for us and with the appointment of a dedicated Regeneration Officer to focus solely on the town centre and provide the capacity we need to accelerate progress. Work is currently underway to look at both short term actions and the development of a masterplan to guide longer term change. We will be looking to bring forward a package of short-term actions that can be implemented in the next 12 months.

We are currently developing an Invitation to Tender (ITT) and specification for the work on vision and master planning, which is planned to be launched for procuring the specialist service required at the end of June 23. The plan will be to have the visioning and master plan work completed by Winter 2023/24.

There is also an opportunity this would work well if the call for Levelling Up Fund (LUF) round 3 bid is launched later this year as anticipated.

Freeport – Dunsbury Park Tax Site

As we know Dunsbury is the most advanced of the Freeport Tax-Sites with development underway and future investment potential. There continues to be close liaison with Portsmouth City Council as landowner and developer. In the latest phase of development three new units were completed in April and negotiations with potential occupiers are already underway for all of these indicating strong market interest. Further details will emerge if these negotiations progress to contractual commitment.

One of the key incentives for eligible businesses to invest at Dunsbury is the availability of 100% business rates relief for 5 years and it will be the Council's responsibility to administer this relief. To facilitate effective and timely dealings with potential investors the Council has now developed an on-line application form and associated guidance.

Local Authority Housing Fund

The Council continues to progress the LAHF programme to purchase 15 properties for the purposes of housing Ukrainian and Afghan Refugees. The Council are currently out to tender for an agent to acquire properties on our behalf and are about to advertise a tender for the management of tenancies and maintenance of these properties.

Havant Youth Hub

Link Up Youth Hub is currently supporting 173 young people from across the borough working closely with Havant and Cosham Job Centre.

To date, 60 young people have been supported into paid employment. Roles include riding instructor, maintenance and rail engineering.

Throughout April and May we were joined by partner organisations to provide wraparound support and opportunities to young people attending the hub. This includes:

- City of Portsmouth College to raise aspirations and promote local apprenticeships as a route for employment and education.
- Princes Trust to promote their Get Into Security course in partnership with Vespasian, security company based in Portsmouth.
- High Ridge Training to promote free Level 2 courses in admin and childcare to support upskilling and preparation for work.
- JBC to promote apprenticeships in IT and Level 2 courses to work towards this.

We also attended an event at Cosham Job Centre to promote the youth hub work to young people from Waterlooville area. The event was successful to support the partnership with the job centre and will help with building our caseload to embed the project into the community.

Our current target is to build and sustain a caseload of 200 young people by August 2023 and we would like to see 100 young people moving into paid employment for the first year of the project.

Business Support

Support for Havant businesses is an integral part of the approved investment plan for Havant Borough Council's award of UK Shared Prosperity Fund (UKSPF). With

some resources allocated for business support in the 2022/23, officers have moved quickly to commission a two-year business support programme from the Solent Local Enterprise Partnership (LEP). Exclusively for Havant businesses, the programme will provide small and medium sized enterprises that have growth potential with 4 peer group workshops and intensive one to one expert advice and mentoring over a 12-month period. Across two cohorts it is anticipated that between 16 and 20 local businesses will benefit over the next two years. Outcomes and impacts will be closely monitored as part of an agreed evaluation framework.

Hayling Island

Meeting set up with the Leader and Councillor Julie Richardson on 21st June to discuss the road map for Chichester Avenue where we will discuss objectives, key design principles, timelines, stakeholder engagement and next steps

Cabinet Lead for Finance – Councillor Neil Bowdell

- Finance & Treasury
- Council Tax
- Mayoralty
- Corporate governance

Finance & Treasury

2021/22 Financial Statements:

The audit of the 2021/22 Financial statements remains in progress. The delays are due to the shortage of audit staff on a national level, not just with our external auditors Ernst & Young LLP (EY). We believe the majority of the audit testing to be complete but it is hard to put an estimate on EY's scheduling or capacity.

EY have confirmed last week that they will be diverting resources to local authority audits in July after completing their NHS audits

For some context, Reading Council have only just had their 2019/20 accounts audited. This shows the scale of the problem nationally.

2022/23 Financial Statements:

The 2022/23 Financial statement were due to be published on 31st May 2023. Firstly, it is not possible to achieve the required audited accounts by this date due to the issues with external audit (as mentioned above). Secondly, we had hoped to publish draft accounts on this date but have been delayed by the external valuer's report. All other works on the accounts are near completion and we should be in a position to publish draft accounts by the end of June.

We have published an official delay notice to HBC's website in accordance with required regulations and our external auditor's guidance.

2023/24 Budget monitoring:

We await conclusion of quarter 1 (Apr-Jun) before having a reliable picture of the current year finances, budget pressures and opportunities. There are several key areas to which we are focusing our attention though:

- 5C's Capita contract
 - The final costs of the Capita 5C's contract is a moving feast. The contract was front loaded and reducing in cost every year (but balanced out by inflation). There could be a significant budget pressure in the current year due to the planned reductions being limited because

of the scale of inflation this year. This is likely to be a six-figure sum but more work is needed with Capita to establish the final position and how we mitigate the risk.

- NJC annual pay award
 - The pay award was budgeted at 5% of total payroll. The initial offer to via the NJC was the same cash values as 2022/23 and would have been covered by our budget. However, this has been rejected thus far by the Unions and any increase on the initial offer would likely cause an additional budget pressure as it would be unfunded by central government.
- Investment income, strategy & potential borrowing (Treasury Management)
 - In 2022/23 HBC embarked on an investment programme that saw £1.2M of invest income generated to support the revenue budget. We have continued this into 2023/24 but with an element of prudence in the budgeted figures due to the volatility of interest rates. As interest rates have actually increased, so has the value of any new deals we have engaged in to. We currently have £37.5M invested in long and short-term lending. If we continue to invest at this level for the duration of 2023/24 then we will see higher than budgeted investment income. This will be a six-figure sum and would support mitigating some of the other budget pressures mentioned. However, we may need to call on some of this cash to invest in regeneration projects and capital spend before the end of the year. This position is positive, but also uncertain.
- Use of reserves
 - There are a number of key projects that are likely to draw on reserves for one-off funding during the current and/or next financial year. We have some major re-procurement processes to go through that will require additional spend over and above the revenue budget to resource including: ICT; Revs and Bens; Land Charges; Waste Collection and a new accounting and payroll system.
 - Reserves might also be required to support regeneration projects as mentioned above.
 - Whilst we a set level of earmarked and general reserves, this needs reviewing in-year to factor in some of the risks on current projects and the value of general reserves available to spend may likely decrease (and earmarked reserves increase).

- It is worth reminding members that reserves are a finite resource and can only be spent once.
- The Capital Programme
 - The Capital Programme is an annual part of the budget setting process and has been agreed for 2023/24. However, there are a number of small-medium sized projects that appear in-year that might be considered beneficial (or essential) that are not agreed or funded via the capital programme. We should consider a mechanism to present these during the year and to consider amending the capital programme where they are considered of worthy merit to “jump the queue”.

Mayoralty

The team continue to support the office of the Mayor, both with official engagements, and with matters relating to national or civic events.

On 4th April, a formal ceremony, hosted by the Mayor, was held to confer the title of Honorary Alderman onto former Councillor Ken Smith. The event was attended by Councillors and Ken’s family and friends and was a thoughtful opportunity to reflect upon Alderman Smith’s many years of service with Havant Borough Council.

The Council also held its Annual Mayor Making Ceremony for the Election of Mayor and Deputy Mayor for the borough on 19th May for 2023/24. The ceremony was attended by Councillors, other civic dignitaries, Honorary Alderman, Past Mayor’s and the incoming Mayor’s and Deputy Mayor’s family and friends. Park Community School, again, did us proud with providing the food after the ceremony.

The team is working on this year’s Armed Forces Week, with the Armed Forces Flag (and ceremony) being held at the flagpole outside the Plaza on Monday 19th June. At the time of writing, the event is to be attended by representatives of Royal British Legion and Thorney Island, Councillor’s, Past Mayor’s, Honorary Alderman, and officers.

Corporate Governance

We are currently finalising our Annual Governance Statement (AGS) which will be taken through the Audit & Finance Committee in July. The AGS is a key governance document that is reviewed each year and highlights areas of improvement within governance to focus on in the subsequent year as well as reporting on how we as an organisation we meet the principles of good governance.

One area highlighted for improvement is the Council’s Constitution. A wholesale review of the Council’s constitution has been programmed and shall commence shortly.

The Council's constitution provides a framework within which people can understand their own responsibilities, and the responsibilities of others. It allows decision-making, to be consistent, accountable and transparent. Good constitutions provide an anchor for strong organisational and political cultures in which people work well together, and in which decision-making is well-understood by (and visible to) the public. The Constitution supports the delivery of all the priorities described in the Council's Corporate Strategy. As such, it is important that it is a locally driven document which reflects the character and culture of the organisation and facilitates Council business.

The review shall seek to modernise the Constitution and make it user friendly avoiding the use of legal jargon wherever possible. The review shall benefit from Member involvement and shall seek insight and expertise for both members and officers.

In the meantime, all councillors are encouraged to read the constitution and pay close attention to the Council codes of conduct.

Cabinet Lead Report - June 2023

Environmental Services – Cllr Lulu Bowerman

Summary

There have been significant changes in delivery of services by Norse since the last report, leading to a clearer focus on how to improve current standards and future service delivery. The partnership arrangements with East Hampshire District Council have dissolved by mutual agreement, leading to Norse South East Ltd being solely focused on Havant's needs. In parallel with this, a new Operations Director has been appointed after a long and challenging search for a suitable candidate to lead Norse.

Likewise, Sonja Reames has been appointed as the Council's Senior Contract Manager, strengthening internal capacity to manage services and plan for future challenges. Both of these appointments are driving a stronger focus on improving the quality of service delivery and there have already been significant improvements such as implementation of the third garden waste round and reliable glass bank servicing.

Key achievements in the last few months include:

Supporting elections logistics. Norse worked closely with the Democratic Services team to plan and implement the practical side of delivering all the equipment needed at polling stations. This went very smoothly, receiving praise from the Democratic Services Manager.

Implementation of the third garden waste round. The garden waste service reached maximum capacity many years ago, preventing additional residents from signing up. The new round will enable 6,500 more customer and commenced on 1st June. There are already over 3,000 new customers and first few weeks of collections have operated effectively. Further marketing will be ongoing to encourage residents to use this service.

Grass cutting in Spring growth period. Weather conditions were particularly bad in March and April with twice the average annual rainfall in March leading to waterlogged ground which did not dry out enough until early May. This prevented the teams from carrying out the first cut in April in many places, leading to excessive growth which has then further slowed down progress. Additional resources have been deployed, prioritising safety at junctions, high profile location and then parks and playgrounds. To address the immediate challenges, Norse are focusing on one geographical area at a time, concentrating resources and effort, to drive up productivity.

Preparation for summer season on Hayling Island. Spring always creates challenges for preparing the Island for summer visitors. The excessive rain in March and April has also impacted many other activities such as gravel car park maintenance. In spite of this, the team successfully relocated beach huts from their eroding locations at West Beach and also supported the Coastal partnerships Team in clearing up after Spring storms. A surge in resources was implemented in early June, helping to resolve the backlog of tasks, which in turn has enabled teams to move their focus to other areas of the Borough in late June and throughout July.

Allotments. Work is ongoing with improving the allotments offer in the 12 sites in the Borough. Part of this work is to broaden the appeal and offer to all ages in having an allotment with variants such as different size plots. Recently an allotment was handed over to the Bidbury Infant School who will use it to teach the children about growing different types of food as part of their after-school gardening club. Food growing can teach children about soil, nutrition, science and life cycles of vegetables and creatures in the garden. We are keen to work with other schools in the area with similar projects in the future.

Great British Spring Clean. Norse assisted with the great British Spring Clean, providing litter pickers, bags and gloves to volunteers across the Borough. This initiative is run by Keep Britain Tidy and is a practical way that we can support local residents who are committed to improving their local environment.

Cabinet Lead for Coastal – Councillor Liz Fairhurst

- Coastal Management
- Delivery of civil engineering services

Property:

- Customer Services
- Cabinet lead for Digital (Capita Contract)
- Procurement

Property & Asset Management**Property:**

- Our new Head of Property & Assets, Chris Riggott, joined us on 6 March 2023. He is a Chartered Commercial Property Surveyor and RICS Registered Valuer, having a wealth of experience from working in both the public and private sector.
- Approval to proceed with the procurement of a Property Asset Management System (PAMS) was ratified at Cabinet on 15 March 2023 and is currently out to tender with a return date of 19th June 2023.
- The void rate across the portfolio continues to be very low (less than 1%) with very few vacant and to let premises.
- We now have increased capacity to complete transactional matters with 42 cases currently with Legal.
- New lettings / rental uplifts resulting in c.£50k additional rental income YTD.
- The team continue to identify and secure low value revenue opportunities such as rent reviews, licencing and concessions.

Land:

- Natural England review of the SSSI at Hayling Island has resulted in permission to extend the car park at West Beach, though a long-term management plan is required to help preserve the protected plant species.
- Licences in place with Southern Water and Portsmouth Water to undertake further bore hole testing in Havant connected to their ongoing projects.

- Inspection regime for 709 HBC owned open spaces is now in place and underway.
- Review of open space sites leased from PCC with a view to reducing liabilities and identifying opportunities for development – a paper for CMB will follow in due course.

- Process for regularising encroachments and unauthorised accesses onto Council land has been established, subject to review by ELT.

Maintenance

- Implemented EPC Surveys on sites where none in place.
- Trained Norse SE to carry out Site Water Purges & Temperature recording and reached agreement for them to undertake this work to reduce burden on the maintenance team / need for external contractors.

Plaza Quiet Rooms completed and being very well utilised

Digital Services update June 2023

Performance/Good news:

Havant's work to exit the 5C Partnership contract for ICT in 2025 has begun and progressed in earnest under the following three major project areas:

1. **Developing and procuring a new ICT security and Infrastructure provision.** We will be ready for soft-market testing following specification consultation with our independent advisor this week. Soft-Market testing due to start w/c 19th May.
2. **Moving legacy applications to Software as a Service (SaaS) cloud provision** in preparation of a new ICT provider – all are dependents of project area 1:
 - **Planning Case Management.** Specification and questionnaires are now ready for soft-market testing in conjunction with Place.
 - **Other regulatory case management (env. Health, licensing etc).** Specification and questionnaires are now ready for soft-market testing in conjunction with Place.
 - **Finance system replacement.** Stakeholder meeting due 12/06 to plan resourcing and soft-market specification/alternative product support.
3. **'J to H Project' - Separating and reorganising HBC's network data into a new HBC only network drive,** H: Drive, with new security groups

applied in preparation of a clean migration to a new ICT provider in 2025. This is also a dependent of project area 1.

In other areas, the Digital Service has supported Electoral services to ensure postal vote opening and remote system access for May's election day to good success. We have also enabled the technical go-live the CCTV project due w/c 12th May.

Challenges:

- We continue to monitor Capita's response to its Cyber Security Incident in April via the weekly IT Operations Board under the 5C Contract. All developments are passed to the Joint Tactical Board representative for Havant, the Exec Head of Commercial. Capita's statement remains that no HBC data was affected in the April incident.

Report for 5c's contract, Revs and Bens, Customer Services and Land Charges.

- Capita have been performing well and have been really helpful in supporting us to deliver new payments and schemes to the most vulnerable in our Borough. The new Council Tax Support Funding for Council Tax was approved at Cabinet last night and Capita will be administering the extra payments to our residents for us.
- The other scheme they are about to assist with is round 4 of the Household Support Fund. This will provide food vouchers for those in receipt of Council tax support, again helping the most vulnerable in our Borough.
- The Council Tax collections team are working hard and currently are on target with the projected collections and income even in the current climate.
- The Customers services team are preparing to start manning the office at beachlands on the weekends for the busy period over the summer. The officer there will take queries and questions from the public and support them with any issues they may have.

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Cllr Elizabeth Lloyd

Cabinet Lead: Planning, Environment inc Water Quality & Environmental Health

Local Plan and Planning Policy

The Building a Better Future Plan – the new Local Plan for Havant Borough – continues to progress. On 30 May a report was taken to Planning Policy Committee which outlined the results of the consultation which took place towards the end of 2022. This set out factually the results of both the main consultation as well as those sites which were submitted as part of the call for sites. This was simply publishing the results of the consultation in an open and transparent manner. Following the committee's endorsement, the reports have been published at www.havant.gov.uk/localplan.

The consultation results demonstrated that on most of the themes which were explored through the consultation, there was endorsement of the proposed approach in the Building a Better Future Plan. This shows the positive direction in which the Plan is moving and an endorsement of a large number of proposed policy approaches. However, key areas, particularly addressing the need for housing, were highlighted as ones where substantial concern remains amongst respondents. Moving forwards at this point, the focus is on commissioning the necessary evidence to support the new Local Plan, which is well underway.

There is also a great deal of work underway through the Partnership for South Hampshire where the Joint Committee will be considering a refreshed Statement of Common Ground on 11 July. It is intended that a new sub-regional planning strategy for the sub-region, which extends from Havant in the east to the New Forest National Park in the west, will be considered by the Joint Committee by the end of the calendar year. The purpose of the Statement of Common is to ensure the sub-region's Local Planning Authorities continue to work together to discuss cross boundary planning matters.

Environmental Health inc Water Quality

The Council continues to work with Langstone Harbour to start water quality testing in the harbour as soon as possible. We hope this will commence this month and run for a 20 week period.

Havant Borough Council is participating in a regional Southern Water Local Authority Stakeholder Group which I attend alongside councillors from other authorities. The Group has formed this year and is being led by Wealden District Council. I am keen that this Group lobbies the Environment Agency (EA), or the government department responsible for the EA (Department for Food, Agriculture and Rural Affairs (DeFRA)), to ensure that the EA is carrying its enforcement role effectively with respect to Southern Water's pollution of watercourses. The Group is establishing its priorities

and Havant has requested that the workstream on enforcement is given a high priority and the Environment Agency is requested to attend the next meeting to explore the nature of its role and how it is undertaking its duties.

The Council has assisted in securing a fine of £1,875.00 relating to private tenanted property, where dangerous electrics were present along with the Landlord being unable to produce an electrical certificate.

Licensing

Licensing committee will be receiving a number of amended policies throughout June. On the 12th we will be taking two reports. The first is a review of Hackney Carriage and Private Hire Licensing Policy and the second is the results of Hackney Carriage Unmet Demand Survey. The former will be subject of consultation in the coming weeks.

Licensing training for members of the committee, took place on 7th June between 17:00 and 19:00hrs, in the Hollybank room. The training outlined the procedure to be followed for hearings, and the fundamentals of making proportionate and fair decisions all members are welcome to attend all training sessions.

Later in June (26th) Licensing Committee will receive the following revised policies:

- Review of Statement of Licensing Policy, Licensing Act 2003
- Review of Statement of Principles, Gambling Act 2005 (7 June)
- Street Trading Policy inc. Consent Streets (7 June)

Development Management

Performance

The Planner publication has reported that nationally, planning application submissions have continued to fall below the levels of 2022 – with an 8 per cent reduction in submissions in the South East in April 2023 compared with April 2022.

The team continues to maintain a high level of performance, with over 91% of applications determined within agreed timescales during 2022-23.

Casework

A large number of significant planning applications remain under active consideration by the team, including a number of cases where technical issues and/or S106 negotiations are prolonging the time being taken to reach a decision.

[These include Cabbagefield Row, Leigh Park (150 dwellings); Land north of Long Copse Lane, Emsworth (210 dwellings); Land east of St George's Avenue, Havant (184 dwellings); Southleigh Park House, Havant (reserved matters application for 70 dwellings); Southmere Field, Havant (65 dwellings); Rook Farm, Hayling Island (300 dwellings); Land rear of Fathoms Reach, Hayling Island (51 dwellings); South Downs College, Purbrook (102 dwellings); Land north of The Oysters, Hayling Island (29 dwellings); Land south of Saltmarsh Lane, Hayling Island (60 dwellings); Land at Kingscroft Farm, Havant (140 dwellings); Former Dairy Crest Depot, Leigh Park (74 dwellings); Land at Palk Road, Havant (90 dwellings); and Victoria Road/London Road, Waterlooville (29 dwellings)].

The planning appeal submitted by Bargate Homes in respect of the outline application for up to 43 dwellings on Land at Lower Road, Bedhampton was allowed by the Planning Inspectorate.

Planning Committee

The planning application for the construction of 44 dwellings on Land West of Coldharbour Farm Road, Emsworth was considered by the Committee on 6th April 2023. A resolution was secured to grant permission subject to a S106 Agreement being completed.

The planning application for the construction of a discount foodstore, drive through coffee shop and drive-through restaurant on Land at Waterloo Park, Waterlooville was considered by the Committee on 16th March 2023. A resolution was secured to grant permission subject to a S106 Agreement being completed.

Building Control

The service continues to prepare for the implementation of new requirements that will be imposed by the Building Safety Act next year. These requirements apply to all staff that are carrying out what are defined as 'restricted activities' on all projects from small scale domestic to large commercial. Restricted activities include the checking of plans and the carrying out of site inspections.

- New operational standards that all Councils must comply with.
- New data reporting requirements that all Councils must comply with
- A requirement for those practicing Building Control to register with the newly formed Building Safety Regulator by April 2024. Details of the exact registration process and requirements are still not known, but there will be a requirement for individual staff to demonstrate competence to the Regulator. Failure to register and practice restricted activities will be illegal.

All of the above is reducing the capacity of the service by approximately 20 to 25%. In addition the service continues to carry a vacancy.

Planning Enforcement

The council continues its work to investigate potential breaches of planning control across the Borough. In one ongoing case at Sinah Lane, Hayling Island officers have met with Barratts, residents and local Members to discuss a range of live incidents and is working to ensure improvements are made as soon as possible. As stated, the Council takes breaches of planning control very seriously and has a range of powers available to ensure compliance, including formal enforcement action and prosecution.

As this is an ongoing investigation the Council is unable to comment more on the details.

Cabinet Lead Report –**Councillor Gwen Robinson - Cabinet Lead for Affordable Housing, Communities and CIL****Community relations, including sport, leisure and play parks****Grow it, Cook it, Eat it**

The funding from South West Trains has been agreed and applied for, and the money from the Neighbourhood Portion of the CIL is also agreed. Officers have worked with colleagues in Environmental Services to source a suitable plot to get the work started. Officers are meeting with the Pay Back Team to talk about them helping to clear the site and will then work with Oarsome Chance to build the structures on the site and more. Oarsome Change is a charity, working out of the Apex Centre supporting young people who have been permanently excluded from school. They are considering the possibility of offering these young people a City & Guilds in Horticulture, using this project as the practical side and possible work experience. Other suitable groups will be contacted to work in partnership on this project.

Springwood Community Orchard

There is now have a group of local volunteers who are willing to take this forward. The newly constituted group will use the time between now and the next planting season to set up themselves up and prepare the ground. Officers hope to be planting around October/November 2023. The inaugural meeting is at the beginning of June. The funds for this project were secured as part of the successful 'Levelling Up' application which will see the refurbishment of the Springwood Play Park.

Havant Dementia Festival

Promotion and planning for Havant Borough Council's first Havant Dementia Festival continues. The event takes place on Friday 16th June from 10:00am to 2.00pm at the Plaza.

This is a free, drop-in for people living with Dementia, their carers, friends and families to seek advice and support from local charities and organisations.

The festival will consist of a main 'marketplace' with 20+ stalls and information stands, free legal advice, live musical entertainment, arts and craft sessions. There will also be physical activity sessions and a defibrillator session. Refreshments will also be available

Ukraine drop-in sessions

Our family drop-in sessions for Ukrainian refugees and hosts living in the Borough of Havant continue. Our 6th session takes place on Tuesday 18th July, between 11am and 2pm at the Plaza. Face to face advice and support will be on offer from the Community and Housing team, Health service, Citizen Advice, Rural Refugee Network, The Spring, Community First, MIND, Horizon Leisure Centre, The Police and more.

There are currently 107 hosts registered, 74 Ukraine families arrived (138 guests arrived), 55 guests who have moved out and 83 guests that are still with hosts in the Havant Borough area.

Ukrainian Communications

Officers from the community team continue to compile the Ukrainian bulletin which goes out every 6 weeks. It covers events, useful information and much more. Each bulletin is in English and Ukraine. Subscription has risen to 193 and continues to rise.

The team are working closely with a couple of translation companies to deliver written translations for the Bulletin and Housing leaflets. Partner organisations, and other internal teams, are also offered the opportunity to have relevant leaflets translated. For example, Get Up and Go, Housing, Mind, Citizens' Advice etc. The team use two in person translators at each drop in.

The team are keen to help our guests integrate and recognise the importance of celebrating Ukrainian culture. There are now three additional events running to support Ukrainian integration. Chatty Cafes, Ukraine Arts and Crafts and The Two Colours choir. Working in collaboration with the Spring and now with nine members, the choir are planning three future events: a celebration of Kupala (Midsummer) at the Plaza, choir performance at the Spring and a large concert with various choirs planned for later in the year.

A new ESOL course is currently being advertised which will be run by Rural Refugees from the Pallant Centre in Havant. There will be a beginners and intermediate course, starting in June. This is to supplement the work being done at the College and is less formal and more conversational. It is hoped this, along with the chatty cafes, will help our guests gain their English language skills more quickly.

Havant Borough Community Lottery

The Havant Lottery currently has 107 registered Good Causes, 718 players are purchasing tickets and £214,389 has been raised for local Good Causes since 2018.

The Spring Community Fund round has just taken place, registered Good Causes were invited to apply for up to £2,000 to support their community projects and activities. The panel have recently awarded funds to a range of projects including a summer fayre in Waterlooville, a specially adapted motorised wheelchair for

Bedhampton Bowls club, Dementia Travel and activity guides to support people living with the condition, singing classes for older people in the Havant area and food package support for local families.

Gatherwell, the company which manages the lottery for HBC, have informed us that the Government has published it's long awaited white paper, HighStakes: Gambling Reform for the Digital Age.

Within it there are various recommendations which have been put forward. For Gatherwell, the most noteworthy recommendation for operators is to move the legal age limit to 18 for lottery ticket purchases. Consequently, they have decided to transition to a minimum legal age of 18 by 1st October 2023.

Armed Forces

The Havant Borough Armed Forces Stakeholder group meeting takes place on 26th June at the Plaza. This is an excellent opportunity to bring local support organisations, charities, community groups, Veterans and serving personnel together to share information and explore opportunities to work together in partnership. There are currently 45 members, we hope this group will look at future events, projects and funding opportunities that will better support the Armed Forces community.

Officers have been working with HR to update the Guaranteed Interview Scheme for Veterans HR policy. This is a recruitment policy which is attached to all job advertisements and guarantees Veterans an interview if they meet the job specification.

An internal Armed Forces staff support group has been set up, anyone connected to the Armed Forces community can join, whether they are a veteran, a Reservist, spouse or have a family member in the forces. This is a place where people can share experiences, ask for support, and share relevant information with one another. 5 officers attended the last meeting, they found the session useful and are keen to meet again.

Armed Forces week takes place from 19th June, the Mayor will lead on a flag raising service, followed by refreshments at the Plaza. Members of the Havant Borough Armed Forces Stakeholder group have been invited to attend and/or give a speech if they so wish. HBC currently employs one Reservist, he is happy to give an overview of his role at Havant and within the Reserves and is appreciative of the support he receives within the Council.

Events

Summer events are up and running. This year, the team are seeing much larger events than previously - this may be due to Covid no longer being a factor. To date officers have dealt with 17 events and have several planned for the summer. Notification of the following large-scale events have been received: Party in the Warren, Waterlooville Summer Fete, Bedhampton Summer show and Kids Party in the Park.

Christmas 2023

The team are starting to plan the work programme for Christmas and decide what contracts are needed to make this as successful as possible.

Horizon Wellbeing Hub @ The Meridian Centre

Horizon Leisure have taken on a Tenancy at Will, to occupy a vacant unit of the Meridian Centre and operate it as a community wellbeing hub.

This innovative project will provide health checks, small group exercise classes and 1-2-1 support for people in becoming more active in a welcoming and friendly environment. It aims to encourage residents who wouldn't usually engage with physical activity within a traditional leisure centre or gym environment.

Leisure officers secured £30,000 of S106 funding for the refit of the unit and have confirmed a partnership agreement with Horizon. Agreed KPI's will be monitored to evidence the impact of the facility and its associated programmes on the health of local residents.

The Wellbeing Hub opens on Monday 12th June 2023.

Waterlooville Leisure Centre Extension Project

Plans to extend the Waterlooville Leisure Centre, working with Horizon Leisure progress following the completion of a feasibility study by Strategic Leisure.

The study identified a viable facility mix and cost estimates for the project. The ambition is to improve the outdoor facilities with two small sided 3g football pitches and 2 Padel Tennis courts. Internally, a modernisation and restructure of the fitness offer aims to provide new high intensity and lower intensity studio spaces and the opportunity to co-locate health services.

The final project scope is however subject to the level of funding secured.

Given the centres location bordering neighbouring authorities and major housing developments which will increase resident footfall to the centre, Leisure Officers have submitted applications for CIL funding to East Hampshire District Council for £1m and to Winchester District Council for £200k. Decisions are due in August 2023. If successful, these funds would support £1.2m of S106 funding held by HBC for this purpose. The S106 funding can be secured for the project following confirmation of planning certainty.

Horizon Leisure are currently appointing a consultant team at their cost to complete pre planning works that include ecology, transport and arboriculture assessments for the scheme to enable progression to submitting an outline planning application.

Tennis Court Refurbishment and Management

Leisure officers secured an investment of £218,000 from the Lawn Tennis Association (LTA) and £30,000 of S106, to refurbish tennis court sites across the borough.

Refurbishment works have been completed at Jubilee Park, Havant Park and Purbrook Heath. The works have included resurfacing, fencing improvements, surface colour coating, new nets and posts and new electronic gate access systems. Cowplain Recreation ground will also be completed in July 2023.

Emsworth Recreation Ground and Bidbury Mead, which have also been refurbished in recent years, will be receiving new electronic gate access technology.

Officers are currently working to appoint an operator to manage the HBC owned tennis court sites across the borough following the refurbishment programme.

The operator will manage court bookings and maximise tennis opportunities, by providing coaching programmes and initiatives that target those most inactive and least likely to participate in tennis. They must also offer some free to access tennis.

The operator will generate an income from user bookings to manage the maintenance and operations of the courts and will provide an annual sinking fund to HBC to be retained towards the future costs of court refurbishments. This provides long term, sustainable tennis provision in the borough.

Playing Pitch Strategy Review

Working together with the Planning Policy team, consultants Strategic Leisure, have been appointed through a procurement process to complete a review of the HBC Playing Pitch Strategy (PPS).

This work is underway and will provide an updated PPS, which is an evidenced based strategy for the Building a Better Future Plan – the new Local Plan for Havant Borough.

The strategy will review supply and demand of sports pitches and assess their quality and quantity. It pulls together data to provide recommendations and an action plan for the protection, enhancement and provision of new sports pitches and ancillary facilities. The document provides strategic justification for future investment and project delivery.

The process follows Sport England's methodology and involves sign off by a steering group of HBC officers, Sports National Governing Bodies and Sport England at each stage of development. It also includes consultation with local sports clubs.

The timeframe for completion of the final report is late summer 2023.

Springwood Avenue, Stakes, Play Area Refurbishment

After a very competitive selection process which involved reviewing submissions from 5 different playpark contractors, Kompan Ltd have been awarded the contract for Springwood Avenue and are due to begin work on site in mid-July.

£90k of funding, consisting of contributions from the Department of Levelling Up and S106 has been allocated. The refurbishment will see the removal of all existing equipment and new items will be installed. This will include 2 new multi units, swings, spinning and rocking items, multisensory play panels as well as new benches and bins. The project will be completed by the end of summer 2023.

Front Lawn, Leigh Park and Bidbury Mead, Bedhampton Play Area Refurbishments

The sport and leisure team have evaluated tender submissions for both these play areas and contracts have been awarded. Officers are pleased that there have been different contractors submit for both these sites.

Wicksteed have been awarded the Front Lawn contract (£110,000) and Proludic the Bidbury Mead (£112,000). Each project is funded in full by CIL Neighbourhood portion. Both sites are due to have work completed by the end of summer 2023.

Spencers Field, Emsworth Play Area Refurbishment

Officers have worked with colleagues in the Insight team to undertake community engagement to better understand the needs of the community at this site. Feedback from community engagement has informed the specification for works.

The tender is currently live for contractors to submit their proposals with evaluation to follow at the end of June.

The total project budget available for this refurbishment project is £85,000.

Eastoke Corner, Hayling Island Refurbishment

Community consultation for the refurbishment of the Playpark, MUGA and outdoor gym at Eastoke corner is now complete. The whole site will use an investment of £200k CIL Neighbourhood portion funding to remove all old equipment and replace with new. This will include separated areas for play and exercise as well as a new enclosed multi use games area. The contract is due to go out to tender in June, where 6 different contractors will be invited to bid. Work is estimated to begin on the site in the Autumn of 2023.

Hayling Island Dirt Jumps Refurbishment

The current dirt jump area consists of dirt jumps and other obstacles used for bicycles.

The facility was originally used by a group who were set up to maintain and use the facility, including altering the jumps. Sadly, this is no longer possible due to the need for the Council to ensure the facility is safe to use for all, as well as ensuring facilities such as this conform to the relevant safety standards.

As such, officers have worked with specialist contractors to produce concept designs for new purpose-built pump track style cycle provision.

To ensure that any new provision meets the needs of the community, officers will be engaging with residents this summer, through the Citizen Lab tool.

The project has an available budget of £80,000 from UKSPF.

Emsworth Pavilion Refurbishment

Officers are working with Emsworth Cricket Club and other key users to secure a funding shortfall of circa £200,000.

Initial designs and costings have been provided by architects. Internal modernisation of the pavilion is required to create a safeguarding compliant and welcoming space for users, a social space will also be created. Planning permission was secured in 2022.

Officers will identify funding opportunities to meet the shortfall, support user clubs in applying for funding and are leading on the project delivery.

Funds from CIL and S106 have already been secured, to the value of £204,000.

Youth Justice Project – Your Goal

The Youth Justice funded project, Your Goal, taking place at Front Lawn is still underway. Officers are pleased to announce that numbers are strong, averaging between 15 – 20 participants each week who are at risk of entering the criminal justice system. Funding is secured to extend the programme to the summer holidays of 2024. Further funding to extend it beyond this is also being sought and officers are awaiting the outcome of a National Lottery bid to this end. The results of this bid are expected mid-June 2023.

Havant Health and Wellbeing Partnership

Havant Borough Council continues to lead on the Havant Health and Wellbeing Partnership working with partners from the ICB, HCC Public Health, 3 PCNs, Energise Me, Havant and EH MIND, CA Havant, The You Trust.

Officers have recently hosted a series of 'Middle Years' workshops to scope a programme of targeted work across specific groups which will utilise HCC Public Health funding to address the borough's known health inequalities.

Officers from both the Community and Housing teams are planning to invite the Social Prescribers that operate out of the borough's GP surgeries to attend a workshop that will support a greater understanding of health pathways and housing support.

Get Up & Go

The Get Up and Go project has been building rapidly with increasing numbers of activities running, people participating and recognition of the project on social media.

The heritage and flora and fauna walks at Staunton Country Park continue to be a popular feature, and this month saw the addition of a shorter, sensory walk which can accommodate people with dementia and their carers. These are monthly walks in conjunction with Dementia friendly Hampshire and the first walk had 9 people attend.

Other new activities include Stand Up Paddle boarding, which has been able to provide people with mild and moderate health conditions the chance to try this activity for £15, heavily discounted by funding from the project. This activity booked up rapidly and will see 36 people take part. There is also a number of Nordic walking courses starting, all fully booked and using Hayling island seafront, Front Lawn community hub and Staunton Country Park. Another exciting addition has been a women's only boxing course at Leigh Park Community centre, starting this month.

There are many more new activities starting over the next few months along with our existing successful sessions of Tai Chi, Yoga, walking football, walking netball, coastal rowing and lawn bowling, all which continue across the borough.

The Physical Activity Project Officer is now beginning to evaluate the people attending the activities and how the Get Up and Go project has impacted on their lives. This will be included in the next cabinet lead report.

Finally, the Ramblers Wellbeing walks across the borough are building up again, due to the Physical Activity Project Officer training 6 new walk leaders in May. 2 new walks started last month, one at Barton's field and the other at North Hayling. Officers also hope to have a 3rd new one at Bidbury.

Horizon Leisure - Health and Wellbeing Team Update

Since relaunching the Health referral scheme in October Horizon have received over 300 referrals, this scheme provides support to those living with health conditions to be active. Under the Health and Wellbeing banner, Horizon deliver 16 weekly classes which have attracted over 1750 visits since October. These classes include Stroke rehabilitation, Long Term Condition Swim, Cardiac Rehabilitation, Falls Prevention and ESCAPE-Pain a class specific for people living with osteoarthritis of the knee and hip.

Community Safety

Instillation of the 4 redeployable CCTV cameras in Waterlooville precinct began on Thursday 1st June 2023. Officers from the Neighbourhood Quality team will continue to work in partnership with the police and Y Services to deter the ASB which has been witnessed in the area.

Community Safety initiatives

At Havant Borough Council we have a SaferStreets4 project which has stemmed from the Government's Violence Against Women and Girls initiative.

In partnership with Portsmouth City, Gosport, Fareham and the Isle of Wight we received £733,551 to invest in a number of projects to help tackle anti-social behaviour and violence against women and girls.

Our bid has five workstreams to combat behaviour and offer support to women and girls:

'Mentoring in Violence Prevention': Training to be delivered in schools (aimed at secondary and colleges) with the intent that young people are trained to mentor their peers and challenge behaviour. This is to develop an early intervention system in schools owned and fulfilled by the students themselves.

To date 11 schools across the five councils have signed up to the scheme. In Havant, The Hayling College and Havant and South Downs College have signed up.

'We Stand Together' (Safe Space Network): Led by Portsmouth Abuse and Rape Counselling Service (PARCS) working with businesses to develop safe places for those feeling vulnerable to go to for support and help, primarily focused on businesses involved in night-time economy. This includes specific training for staff, toolkits, resources and ongoing support for delivery.

This work is in progress. In Havant, Motiv8 based at The Hub in Leigh Park have received the training.

'Community In Motion': Training, providing those working in the night-time economy key skills regarding awareness and reduction of Violence Against Women and Girls, and also how to be a positive bystander within the Community.

436 participants received the Community in Motion training across the 5 councils. Havant's Neighbourhood Quality Officers and the Parking Civil Enforcement Officers undertook this training.

'With You' – Working with women in the sex industry to ensure that they know that help and support is available to them.

Survey work is underway.

Situational Measures to target Anti-Social Behaviour – For Havant this directly involves our Community Safety Partners, Motiv8, delivering dedicated youth support work to challenge anti-social behaviour, offer support, and provide outreach activities. This will include a mobile 'Safe Place - We Stand Together' vehicle for use during these outreach sessions to provide a quieter space for conversations and advise.

Motiv8 have already begun their detached sessions and engagement with young people. This vehicle is on a shared agreement from Gosport Community Safety Partnership, is being 'wrapped' this week and will be delivered for Motiv8 to start using. They hope to have it in place for the 'Party for The Warren', Saturday 8 July.

New Developments

Officers continue to work closely with other HBC teams to facilitate liaison meetings with residents, developers, ward members and other key stakeholders.

A summary update is:-

- Sinah Lane has 67 dwellings in build currently, 11 dwellings are now complete and occupied.
- All 50 units are sold on the Lower Road development and will be occupied by August 2023.
- St Georges Avenue - All homes complete. Awaiting remedial pavement/road repairs and the entrance to be completed by Hampshire Highways.
- Harbour Place, Barratts - Works still ongoing, residents have moved into completed homes, some inbuilding still going on. (Awaiting stats from Barratts.)
- David Wilson- Works still ongoing, residents have moved into some of the 54 completed homes. There are 27 inbuilding, but all foundations have now been laid apart from 6. The bird scrapes are in place and the ponds marked out.
- Portsdown View Care Home - The home is on target to open 12th June 2023 There are 2 reserved rooms and 28 live enquiries. A site visit is booked for 08.06.23.
- Camp Field- Works awaiting the go ahead, advised within a couple of weeks. Currently clearing the site of the 3 previous buildings and making an entrance and compound.
- The Thicket- Works ongoing to clear the area and the trial of the banks. Fencing is being erected around more of the site currently.

Affordable Housing

Affordable Housing delivery

Summary: 2023/2024 has seen a good start to the new build affordable housing delivery in the borough. Vivid had a handover of 52 new homes up to 31/05/2023 over 4 sites:

- Elm Tree Place (the Colt International site) in New Lane, Havant
- Harbour Place (40 Acres) in Bedhampton
- St Thomas' Mead (Manor Farm) in Bedhampton
- Woodcroft Farm, Cowplain.

These properties include:

- Social Rent= 29
- Affordable Rent= 20
- Shared Ownership= 3
- **TOTAL 52**

The new Pebble Walk (Sinah Lane) site in South Hayling Island should see its first affordable homes handed over to Aster in June 2023.

Once planning approval has been gained Vivid hope to deliver another 72 affordable homes throughout 2024/2025 on the Dunsbury Way site in Leigh Park. These will be a mixture of 1- & 2-bedroom apartments all to be let as Social Rent.

- **Hampshire Home Choice**

Current active applications to Havant Borough Council through Hampshire Home Choice as at 30/05/2023:

	Band 1	Band 2	Band 3	Band 4	Grand Total
1	2	89	686	50	827
2	1	39	555	13	608
3	2	23	344	6	375
4		16	55	1	72
5			2		2
Grand Total	5	167	1642	70	1884

Hampshire Home Choice Waiting Times 22/23

	Band 2	Band 3	Band 4
Bedsit	11 months	2 years 4 months	N/A
1 bed	1 year 8 months	6 years 4 months	N/A
2 bed flat	1 year 1 month	2 years 5 months	N/A
2 bed house	1 year 9 months	4 years 11 months	N/A
3 bed	1 year 11 months	5 years 3 months	N/A
4+ bed	3 years 3 months	N/A	N/A

Housing Association Liaison

Regular in-person quarterly liaison meetings are held with the Guinness Partnership, our largest provider of social housing with over 4000 properties across our borough.

Meetings are attended by Cllr Gwen Robinson, manager representatives from the Housing Services team, Clare Easton-Regional Head of Customer Service, Ian Joynson- Executive Director of Asset Management, both from TGP, and enable discussion relating to both strategic and operational matters.

The latest on 26/05/2023 covered topics including:

- TGP Void Standard prior to re-let
- Provision of carpets
- Pets policy
- Letting policy regarding those with current/spent convictions
- Update on damp, mould, and repair cases.
- TGP Management Move policy

Next meeting currently scheduled for 24/08/2023.

Homelessness

Summary: The start of 2023/2024 has seen increasing demand for the housing service. With increases in temporary accommodation placements. Brent House is in full use. B&B use remains steady with no families being housed for more than 6 weeks. Local provision remains a challenge for the service and the reduction of out of area placements is a priority for the team. The team will also be focussing on prevention with early intervention with landlords and families being the key areas of work. Numbers are as follows:

Totals:

Temporary accommodation	Brent House	B&B	Total
82	25	15	122

Number of households (single and families) in TA and B&B

In Havant	Out of area	Total
58	64	122

Type of accommodation:

Self-contained	Supported	B&B	Total
64	43	15	122

Brent House continues to offer a solution for a mix of single residents and families and all rooms are occupied. The focus here is getting people tenancy ready so they can move on into settled accommodation and to help people sustain those tenancies. This will free up rooms in Brent House.

The team will be welcoming a new prevention and advice officer on the 4th of July 2023, who will replace the officer who left HBC in April 2023.

DLUHC Homeless Support & Advice Team conducted a deep dive on 25 May 2023 to measure the success of the implementation of the housing service improvement plan. Feedback is that the deep dive was successful and government officials are happy with progress against actions and the plans that are in place to complete the remaining actions.

Other activity:

- The team are working with Two Saints and Horizon to secure accessible physical activities for households/people at Brent House.
- The team are also working with the local Primary Care Networks to offer housing workshops to provide housing advice and training to medical staff.
- A housing team officer has been nominated as the single point of contact for the Link Up Leigh Park/Youth Hub to offer housing advice and use prevention activities to prevent homelessness among young people in the borough.
- The BEAM pilot was launched in May and to date **22** clients have been referred to the scheme. 12 have completed the sign-up form and **9** are attending onboard meetings. The team will be able to provide progress on this work in Q2.
- As part of our efforts to maximise non-commissioned services we have partnered with the charity Hope in Action, who have now provided two properties in the Havant area, for which we can nominate **6** people with support needs. This is at no cost to the council.
- The team continue to utilise the Homeless Prevention Grant to provide rent in advance or a deposit to enable people to access private rented

accommodation. The team can also support people into social housing by providing rent in advance.

- Alongside colleagues in the Community Team, Housing services continue to offer support to Ukrainian nationals in the host arrangements and will support those moving on from their hosts into the private sector including negotiating on their behalf with landlords and letting agencies.

Freeport

The Freeport was officially approved by Government in December of last year following the submission of a detailed business case. As a Borough, Havant has a particular interest with Dunsbury Park gaining the status of a Freeport Tax Site. This not only provides incentives to stimulate inward investment and job creation but also potentially provides enhanced access for the Council to future Freeport funding, for example to promote upskilling and access to employment. Whilst much work is going on in the background it will take some time for Freeport delivery to gather pace. In this context it is welcome news that the Freeport's first Chief Executive, James Hassett, starts in post this month.

In addition, the Freeport is recruiting to 4 independent Non-Executive Director (NED) roles who will have senior responsibilities on the Board as Chairs of the 4 Committees in the governance structure:

- Deputy Chair of the Freeport and Chair of the Operations and Delivery Committee.
- Chair of the Retained Rates Investment Committee.
- Chair of the Finance, Resources and Audit Committee.
- Chair of the Remuneration, Employment and Nominations Committee.

The closing date for applications is the 23rd June and once in place this strengthened governance should also assist with accelerating progress.

Community Infrastructure Levy (CIL)

Income

Annual CIL income has yet to reach pre-pandemic levels. Gross CIL receipts for 2023 (1 April 2022 to 31 March 2023) were: £2,727,048, this was a decline on gross CIL receipts for 2022 (1 April 2021 to 31 March 2022) which were: £3,183,760. There may be a number of contributory factors including the current housing market, potential labour and materials shortages, emerging Local Plan progress and a number of stalled planning applications.

Recent Expenditure

The following CIL spends are either complete or in process of being completed (data collected 1/6/23):

Strategic CIL

Exacom Project Ref.	Name/Description	Amount	Spend Date
23	Rusty Cutter Capacity Enhancement	£2,642.61	31/03/2023
21	Bushy Lease Strategic Sustainable Access Route (CIL and S106)	£9,699.65	31/03/2023
20	Warblington Footbridge	£9,847.65	31/03/2023
67	Milton Road Roundabout Accessibility and Safety	£10,348.06	31/03/2023
68	Waterlooville to Denmead Active Travel Corridor	£12,722.96	31/03/2023
63	Hooks Row - Shared Pedestrian and Cycle Link	£1,977.00	31/03/2023
134	Hayling FCERM Strategy	£34,498.01	31/03/2023
106	Langstone Roundabout Capacity	£281.25	31/03/2023
108	Future of Hayling Billy Trail	£744.41	31/03/2023
113	Reconstruction of Hayling Billy Feasibility	£42,488.75	30/01/2023
114	Sporting Development Havant College	£562.50	17/05/2023
134	Hayling FCERM Strategy	£88,644.21	31/03/2023

The following S106 monies have also been spent:

Exacom Project Ref.	Name/Description	App No	Amount	Spend Date
105	Hooks Lane/Fraser Road MUGA to Car Parking	APP/12/00205	£23,616.27	31/03/2023
174	Refurbishment Emsworth Recreation Ground Pavilion	07/68557/006	£3,770.00	31/03/2023
184	New Concrete Skate Provision on Hayling Island	APP/12/00966	£72,922.50	31/03/2023
219	Havant Park Pathway Improvements	04/59412/002	£15,411.79	31/03/2023
224	SINC Contribution in association with Mitigation Land - APP/19/00768	APP/19/00768	£2,445.71	31/03/2023
229	Community Worker Funds - Forty Acres	APP/18/00450	£43,775.96	28/02/2023
230	Community Worker Payment Land at Lower Road	APP/19/00427	£6,000.00	28/02/2023
231	Community Worker Payment Land at Sinah Lane	APP/20/01093	£12,198.73	28/02/2023
250	Community Worker Funds - Castle Ave	APP/18/01033	£18,270.75	28/02/2023

New Neighbourhood CIL Allocations

We are pleased to report on the following new Neighbourhood CIL Spending Allocations:

Exacom Project Ref.	Name and Description	Date Funding Approved	Amount
263	<p>Eastoke Corner Footpath Improvements (additional funding)</p> <p>To improve the footpath on the Eastoke Plaza on Hayling island by laying a permeable resin bound stone on the existing structure, which will improve the slip resistance, lower future maintenance costs, stop the footpath from being barriered off when unsafe and improve the visual aesthetics</p>	04/05/2023	£10,000
272	<p>Grow it Cook it Eat it</p> <p>Use of a Council allotment to encourage residents in area that requires a lot of support from the food bank and pantry to become more food independent, by teaching them to grow food and then to learn to cook it and share it at community suppers. Surplus will be used to support the food banks and pantries within the Borough</p>	04/05/2023	£3,000
276	<p>Eastoke Corner Play Park Refurbishment</p> <p>At Eastoke Corner, removal of existing playpark, MUGA and outdoor gym equipment and their reinstatement with new improved facilities</p>	31/05/2023	£200,000

Our public facing Exacom System (which we use to monitor Developer Contributions) provides up-to-date information on CIL and S106 income and expenditure and can be viewed via this link: <https://pfm.exacom.co.uk/havant/>.

Motion to Full Council – June 2023

The Chichester Harbour AONB and SSSI is an internationally recognised body of water and home to valuable natural habitats. With the exception of a small minority of areas within the AONB that have been well managed and are ecologically thriving, its overall unfavourable and declining environmental condition is worrying.

The iconic Langstone to Emsworth coastline is also enjoyed by thousands of residents on a daily basis to exercise along the coastline and enjoy the natural environment, including the Langstone Mill Pond. Its public health amenity value is treasured by Havant Borough residents and visitors alike.

The Council is already working closely with Hampshire County Council to realign the public footpath so as to ensure its continued use for the public and is taking a leading role through the Coastal Partnership, to tackle coastal erosion and habitat loss.

This Council is highly concerned by the damaged seawall on the stretch of coastline near to Langstone Mill Pond and the subsequent potential loss of this valuable habitat and natural amenity area.

We understand that much has to be done to weigh up the balance between the impact of coastal squeeze due to climate change and allowing the public to continue to enjoy the environment, as well as preserving habitats that are currently protected by seawalls.

Therefore the Council resolves:

1. To seek support and funding from the Environment Agency and other key stakeholders for a long term solution by undertaking a Chichester Harbour Environment and Investment Adaptation Strategy. This should include the holistic assessment of the long-term management and enhancement of the wildlife within the Langstone Mill Pond that supports the network of habitats and species within the Harbour.
2. To write to the Environment Agency, Chichester Harbour Conservancy and Natural England to express the strong democratic support for the protection of the Langstone Mill Pond through sea defences.

Proposed by: Cllr Liz Fairhurst

Seconded by: Cllr Imogen Payter

Date Submitted: 31 May 2023

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Motion to Full Council – June 2023

We ask the Council to investigate the installation of electronic signage on Beachlands, Hayling Island, in order to give beach-goers timely and accurate sewage pollution warnings. This can be achieved by connecting to Southern Water's Beachbouy software via the internet in order to access the most current data.

Before implementing this proposal, funding would need to be agreed and secured for this initiative through either

- Agreement of the Cabinet to invest in the initiative with the expectation that income from advertising revenue would cover costs.
- Contribution to costs from Southern Water
- Or alternative funding could be secured through crowdfunding.

Proposer: Councillor Phil Munday

Seconder: Councillor Paul Gray

Dated: 12 June 2023

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Minute Volume

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